



DCT-16080001030100 Seat No. _____

B. Com. (Sem. III) Examination

August - 2022

English Language-III

(Old Course)

Time : $2\frac{1}{2}$ Hours]

[Total Marks : **70**

Instructions : (1) All the questions are compulsory.
(2) Figures to the right indicate full marks.

1	Write short notes : (any one)	10
(i)	Narayan Murthy's experience in Bulgaria.	
(ii)	Bob.	
2	Answer the following questions in brief : (any five)	20
(i)	Why is the ability to take decisions important for a man of business?	
(ii)	What are circulars?	
(iii)	What should the temperament of a man of business be like?	
(iv)	Describe the immediate success that Hotmail achieved.	
(v)	How and why is dictating machine used in business.	
(vi)	Describe Narayan Murthy's chance encounter with a famous computer scientist. What inspiration did he draw from this experience ?	
(vii)	What did the friends promise each other in the story 'After Twenty Years'?	
3	(A) Say whether the sentence is in active voice or passive 5 voice :	
(i)	The purse was stolen.	
(ii)	The servant broke the jug.	
(iii)	The police ran after the thief.	
(iv)	The students are singing a song.	
(v)	The project was completed in time by them.	
(vi)	He opened the book and started reading.	

(vii) The patient was advised to take the medicines regularly.
(viii) They will open the hotel next year.
(ix) Ramesh is playing cricket.
(x) The driver drove the car very carefully.

(B) Change the voice of the following sentences : 5

- (i) Mr. Singh teaches physics.
- (ii) He asked her to join him for dinner.
- (iii) Who is singing the song?
- (iv) Please, close the door.
- (v) I play cricket every Sunday.

(C) Do as directed : 5

- (i) What a fine day it is!
(change into declarative)
- (ii) Who does not want to live in peace?
(change into declarative)
- (iii) He sings very well.
(change into interrogative)
- (iv) He is taller than his brother.
(change into negative)
- (v) The roses are very beautiful.
(change into exclamatory)

(D) Give full forms of the following abbreviations : 5

- (i) COD
- (ii) GST
- (iii) CEO
- (iv) NGO
- (v) VAT

4 (A) Draft a resume for the post of a sales manager. 10

OR

(B) Prepare a C.V. for the post of librarian in a college.

5 Expand the following idea in detail : (any **one**) 10

- (i) Where there is a will, there is a way.
- (ii) Time and tide wait for none.